

1 Email contact

Due to time constraints and other factors it is impractical or impossible to provide information or help regarding the programming projects via email, and even attempting to do so typically leads to a student's receiving incomplete or inadequate information. Therefore please ask questions about projects in person, either during office hours, or before or after class.

We will generally be unable to provide explanation about the course material via email; this is more appropriate for class discussion or personal communication. Please discuss regular course business with us in person, and use email only when necessary or for issues of a timely, urgent, or emergency nature.

2 Regarding office hours

All the TAs' office hours will be held in 1112 A.V. Williams.

The TAs' office hours end at the times indicated. Since the TAs may have class or other obligations immediately following their office hours, there may be times when they have to leave five minutes before the times indicated. The TAs are not obligated to remain after their hours are over. It is your responsibility to arrive early enough that you can be helped, taking this into consideration, and keeping in mind that there be others already waiting when you arrive. If you reach office hours too close to the end of the TA's shift you may not be able to receive assistance.

There may be times when the TAs need to swap office hours due to exams or other obligations, so at times you may find a different TA in the office hours room than the schedule below indicates.

While the TAs will provide assistance with assignments during office hours, you are ultimately responsible for developing and debugging your own program, which is your coursework that you're receiving a grade for. You should therefore not rely on the instructional staff to make your projects work.

It's understood that students may occasionally have to miss class for various reasons, but email and office hours are not intended as a replacement for class attendance. Consequently, only students who typically and regularly attend class will receive assistance during office hours.

2.1 Instructors' office hours

Sections 0101, 0102, 0201, 0202		Sections 0301 and 0302	
Instructor:	Larry Herman	Instructor:	Dr. Pete Keleher
Office:	1111 A. V. Williams	Office:	4157 A. V. Williams
Contact info:	405-2765, larry@cs.umd.edu(*)	Contact info:	405-0345, keleher@cs.umd.edu(*)
Office hours:	Tu 3:30-4:30, Th 2:30-3:30, F 11:00-12:00	Office hours:	Tu 1:00-2:00, Th 3:30-4:30

(*) See Section 1 above regarding email.

Office hours also by appointment.

2.2 Teaching assistants' office hours

name	duties	email	office hours
Abdel-Hameed (Hameed) Badawy	teaching, 0101 & 0102	absalam(+)	W 12:30-2:30, F 10-12
Hazem El-Alfy	teaching, 0201 & 0202	helalfy(+)	Tu & Th 10-12
Anand Bahety	teaching, 0301 & 0302	abahety(+)	M 10-12:30, W 10-11:30
Hyoungtae Cho	grading	hcho5(+)	M 1-3, F 12-2
Fatih Kaya	grading	fatih(+)	Tu 4-6:30, Th 3:30-5
Hossam Sharara	grading	hossam(+)	Tu 2-4, Th 12:30-2:30
John Silberholz	undergraduate, office hours	josilber(+)	M 3:30-5, W 3:30-6, F 2:30-5:30

(+) All of the TAs' email addresses are "@cs.umd.edu". Also please see Section 1 above regarding email.

3 Office hours chart

	Monday	Tuesday	Wednesday	Thursday	Friday
9	discus- sion		discus- sion		
10	discus- sion	Anand	discus- sion	Anand	Hameed
11	discus- sion	010X lecture	discus- sion	010X lecture	Larry
12	discus- sion	020X lecture	discus- sion	020X lecture	Hyoungtae
1	discus- sion	Hyoung- tae	discus- sion	Hameed	Hossam
2	discus- sion	030X lecture	discus- sion	030X lecture	Larry
3	John	Larry	Hossam	Fatih	Pete
4	John		John	Fatih	John
5			Fatih		
6					