Meeting was opened by Jonathan Katz to discuss agenda items.

Voting/Quorum Rules:

According to the by-laws there must be a quorum for voting, this would mean at least half of the members who are NOT on sabbatical or leave-of absence. Quorum met.

Topics Discussed at Today’s Meeting

1. Modification to Cybersecurity Specialization – Jonathan Katz

Proposal to reduce from seven to six classes’ keeping 414 and 456. Or reduce to five classes. He spoke to Michelle and (we weren’t able to get the name of the second person Jonathan spoke with). Jason doesn’t think 451 should be there; Jan said that the students can’t get into classes they need when they need them. Less appropriate is 433 said Jeff Foster. Dave Levin defended 433. Amy Vaillancourt threw in research. Formal proposal should read to meet CS degree requirements, require six (across three areas) plus an elective. Ming pointed out that kids are not graduating in a timely manner. Alyssa suggested making cyber security more flexible. Choosing three from the five. David Van Horn suggested counting a grad class as an elective.

The outcome was reduce to a requirement of five course plus two more courses. Will write up proposal to vote on in the Fall.

2. Double counting courses for BS/MS program – Jeff Foster/Tom Hurst

It was approved years ago that we would double count nine credits in undergraduate and graduate programs. Unclear as to any credits or major requirements or electives. Jeff would like to clean up the interpretation of this.

New wording to vote on: Students in the BS/MS may double-count any courses toward the BS and MS degrees, including those used toward BS major requirements and the MS qualifying course requirements. Double-counted courses must be approved following standard graduate school procedures.

Vote: 28 yes, 1 no, 5 abstain

TA - training

Evan Golub said that he loved the idea, love to meet with all ta’s before semester starts, what do we do when the student says no to any part, don’t have visa on time, etc. It was suggested
that we have students sign a document agreeing to do what they have been hired to do (other duties as needed). Jan Plane said that there should be three separate processes for RA, TA, and AA.

3. Discussion about UG perspectives of the current CS department – Alyssa Hu

What undergraduates are saying about experience in department:
- not enough space to work (small lounges, library restrictive)
- Add more rooms or limit number of students in CS (Roger Eastman ask - Don’t students all have laptops these days? David Van horn responded that even if they have a laptop they don’t have the space. Neil Spring is willing to talk about space in the new building
- Advising/Registration – need better system for permissions
- Emails – useful information, worth reading