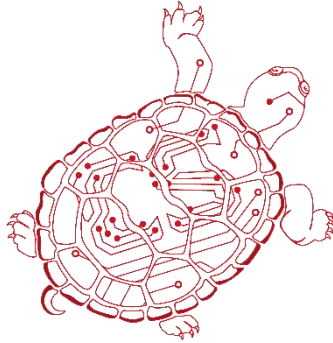


Thank you for your interest in the CS Fall 2016 Internship & Career Fair!

Please take a moment to read through this important event information.

TABLE OF CONTENTS:



1. [Date, Location, & Deadlines](#)
2. [Shipping Materials to CS Career Fair](#)
3. [Directions to Campus & Hotel Information](#)
4. [Parking Information](#)
5. [Inclement Weather](#)
6. [Scheduling On-Campus Interviews](#)
7. [Contact Names for Questions](#)
8. [Other Recruiting Opportunities](#)

1. DATE, LOCATION DEADLINES & FAIR SCHEDULE

Tuesday, September 20, 2016

Xfinity Center (formerly known as Comcast Center)

2001 Paint Branch Drive
University of Maryland
College Park, MD 20742

Schedule:

3:00pm – 4:00pm

- Check In
- Light Dinner Reception
 - *Refreshments will be available until **8:00pm**
- Booth Set Up

4:00pm – 8:30pm

- Computer Science Career and Internship Fair
 - *Please note that this event is exclusively for Computer Science and Computer Engineering undergraduate and graduate students. We will review the resumes of students outside the major prior to admission to the event.*

Logistical Information

- Booths are 8' x 8' and include a 6ft rectangular table, 2 chairs, pipe & draping, a white tablecloth, and a black table skirt. You are welcome to bring any display, materials, swag, etc. that fits in these parameters.
- If you have any unique displays, please contact Amy Vaillancourt, availlan@cs.umd.edu, for advance approval.

Payment & Cancellation Deadlines:

Payment Deadline: Payment must be made by **September 2, 2016**.

Cancellation Deadline: In order to receive a full refund - or to not be billed if you haven't already paid - cancellations must be made in writing via email at availlan@cs.umd.edu by September 2, 2016. All other cancellations made after this deadline - including cancellations made by employers who register after the cancellation deadline - will receive no refund.

Table Forfeit: If you do not arrive by 4:30pm on the day of the fair and have not contacted us via email at availlan@cs.umd.edu to make alternative arrangements, we will consider your booth forfeited and reserve the right to assign it to another exhibitor.

2. SHIPPING BOOTH MATERIALS

Please review the [Shipping Information](#) provided by Advantage Conference and Expo for instructions and fees for both inbound and outbound shipments of your materials.

The advance order cut-off date is **September 12, 2016**. Materials must be received and payment made in full prior to that date.

3. DIRECTIONS TO CAMPUS & HOTEL INFORMATION

[Directions to the Xfinity Center](#)

Hotel Information: <http://www.cvs.umd.edu/visitors/offcampus.html>

4. PARKING INFORMATION

Parking is provided free of charge in Lot 4B. If you have materials for your table and wish to drop them off before parking, please stop by the loading dock so that students can deliver your materials to your table.

Please [download the map](#) for additional details and information.

5. INCLEMENT WEATHER

In the event of inclement weather, check <http://www.umd.edu>, call 301.405.7669, or tune into local radio and television stations beginning at 6:00 am to hear if the University of Maryland, College Park campus is closed or if campus opening will be delayed for a specific number of

hours. If the University of Maryland is closed due to inclement weather, then all events will be canceled. We will be in touch with you via e-mail to discuss the next steps. If no information is given, you should assume the campus is open.

6. SCHEDULE FREE ON-CAMPUS INTERVIEW SESSIONS:

If you haven't already done so, we encourage you to consider scheduling free on-campus interviews to supplement your fair attendance. We offer a variety of interview schedule options (Preselect, Open, and Virtual) for your convenience. **Employers who utilize our on-campus interviewing program in conjunction with the fair report higher levels of success, thus reserve your room today!** Space is limited. Visit the [information page](#) or contact Caroline Lee at clee91@umd.edu.

7. CONTACT NAMES, QUESTIONS?

- Fair Logistics:
 - Amy Vaillancourt, availlan@cs.umd.edu, 301.405.6277
- Payment Information:
 - Michael Martucci, mmartucc@umd.edu, 301.314.7238
- Careers4Terps job/internship postings and On-Campus Interviews:
 - Caroline Lee, clee91@umd.edu, 301.405.2780
- Information about joining the Corporate Partners in Computing Program:
 - Savannah Renehan, srenehan@cs.umd.edu, 301.405.9695

8. OTHER RECRUITING OPPORTUNITIES:

The University Career Center & The President's Promise will also host a campus-wide [Fall Career & Internship Fair](#) on September 21 and 22, 2016, intended for all majors at the University of Maryland. If you register for and attend both fairs, you will be eligible for \$300 off the combined price of both fairs.